

Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_

Setting: \_\_\_\_\_ Unique ID: \_\_\_\_\_ Entered By: \_\_\_\_\_

Reason for Audit:

\* Indicates that an answer is required.

## Safety Inspection - HCMG & Ambulatory Sites

Interior Safety - Ceilings	Answer	Comments
1. Ceiling tiles securely in place  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, IC.02.01.01, 59A-3.303.2, CMS 482.13.(c), CMS 482.41.(a), CMS 482.41.(d)</b>	Yes   No   NA	
2. Ceiling tiles free of visible leakage  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, IC.02.01.01, 59A-3.303.2, CMS 482.13.(c), CMS 482.41.(a), CMS 482.41.(d)</b>	Yes   No   NA	
3.* Ceiling area free of low hanging wires or other hazards  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, 59A-3.303.2, 59A-3.303.3, CMS 482.13.(c), CMS 482.41.(a), CMS 482.41.(d)</b>	Yes   No	
Interior Safety - Lights	Answer	Comments
4.* Interior lights operating properly  <i>Standards:</i> <b>EC.02.06.01, 59A-3.303.2, CMS 482.41.(a), CMS 482.41.(d)</b>	Yes   No	
5.* How many Exit signs lit? (All exit/emergency lights must be numbered & inventory maintained)  Record the # of exit lights lit and # of exit lights not lit.  <i>Standards:</i> <b>LS.02.01.20, CMS 482.41.(b)</b>	___ Yes   ___ No   ___ NA	
6.* Interior lighting adequate  <i>Standards:</i> <b>EC.02.06.01, 59A-3.303.2, CMS 482.41.(a), CMS 482.41.(d)</b>	Yes   No	
7.* Emergency lights operable  <i>Standards:</i> <b>EC.02.05.03, CMS 482.41.(a)</b>	Yes   No	
8.* Monthly battery lights test (30 sec) documented & demonstrated  If not working identify the unit# and take corrective action  <i>Standards:</i> <b>EC.02.05.07, CMS 482.41.(b)</b>	Yes   No	
9.* Annual battery light test (90 min) documented (to be completed in June of each year)  <i>Standards:</i> <b>EC.02.05.07, CMS 482.41.(b)</b>	Yes   No	
Interior Safety - Electrical	Answer	Comments
10. Area using hospital issued cords only  <i>Standards:</i> <b>EC.02.06.01, CMS 482.13.(c), CMS 482.41.(a)</b>	Yes   No   NA	
11.* Appliances working correctly  <i>Standards:</i> <b>EC.02.06.01, 59A-3.276 .1, CMS 482.41.(a)</b>	Yes   No	

12. Breaker panels latched properly  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No   NA	
13. Breakers free of tampering or taping  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No   NA	
14.* Electrical cords, wiring free of splices/fraying  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No	
15.* Area free of multiple outlet adapters (cheater plugs)  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No	
<b>Interior Safety - Floors</b>	<b>Answer</b>	<b>Comments</b>
16. Floor tiles secure and in place  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, 59A-3.303.2, 59A-3.081 .33, 59A-3.2085 .6, CMS 482.13.(c), CMS 482.41.(a)</b>	Yes   No   NA	
17. Carpet free of trip hazards  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, CMS 482.13.(c), CMS 482.41.(d)</b>	Yes   No   NA	
18. Non-skid mats used in wet areas  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, 59A-3.2085 .6, CMS 482.13.(c), CMS 482.41.(a)</b>	Yes   No   NA	
<b>Interior Safety - Hallways</b>	<b>Answer</b>	<b>Comments</b>
19.* Clear of clutter and storage  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, LS.02.01.20, 59A-3.276 .1, 59A-3.303.3, CMS 482.41.(a), CMS 482.41.(b)</b>	Yes   No	
20.* Fire/Smoke/Exit doors free of obstruction  <i>Standards:</i> <b>EC.02.03.01, LS.02.01.20, 59A-3.081 .31, CMS 482.41.(b)</b>	Yes   No	
21.* Doors open and close freely  <i>Standards:</i> <b>LS.02.01.10, CMS 482.41.(b)</b>	Yes   No	
<b>Interior Safety - Storage Area</b>	<b>Answer</b>	<b>Comments</b>
22.* Storage area clear of clutter & organized  <i>Standards:</i> <b>EC.02.03.01, IC.02.01.01, 59A-3.2085 .6, CMS 482.42.(a)</b>	Yes   No	
23.* No cardboard shipping boxes in storage area  <i>Standards:</i> <b>EC.02.03.01, IC.02.01.01, 59A-3.2085 .6, CMS 482.42.(a)</b>	Yes   No	
24.* No storage on floor in storage area  <i>Standards:</i> <b>EC.02.03.01, IC.02.01.01, 59A-3.2085 .6, CMS 482.42.(a)</b>	Yes   No	
25.* Barrier present on bottom shelves in storage area  <i>Standards:</i> <b>EC.02.03.01, IC.02.01.01, IC.02.02.01, 59A-3.2085 .6, CMS 482.42.(a)</b>	Yes   No	

26.* No expired supplies in storage area  <i>Standards:</i> <b>IC.02.01.01, CMS 482.42.(a)</b>	Yes   No	
<b>Interior Safety - Treatment/Medication Areas</b>	<b>Answer</b>	<b>Comments</b>
27.* Areas under sinks free of stored chemicals  <i>Standards:</i> <b>IC.02.01.01, CMS 482.42.(a)</b>	Yes   No	
28.* Needles and sharps are secured  <i>Standards:</i> <b>EC.02.01.01, IC.02.01.01, 59A-3.081 .27, CMS 482.13.(c), CMS 482.41.(a), CMS 482.42.(a)</b>	Yes   No	
29.* Sharps containers are sealed  <i>Standards:</i> <b>EC.02.01.01, IC.02.01.01, 59A-3.081 .27, CMS 482.13.(c), CMS 482.41.(a), CMS 482.42.(a)</b>	Yes   No	
30.* Sharps containers less than 75% full  <i>Standards:</i> <b>EC.02.01.01, IC.02.01.01, CMS 482.13.(c), CMS 482.42.(a)</b>	Yes   No	
31.* Sharps containers are disposed of properly  <i>Standards:</i> <b>EC.02.01.01, IC.02.01.01, 59A-3.081 .27, CMS 482.13.(c), CMS 482.41.(a), CMS 482.42.(a)</b>	Yes   No	
32.* Multi-use containers have "Open Date" stickers  <i>Standards:</i> <b>MM.03.01.01, MM.05.01.09, 59A-3.2085 .2</b>	Yes   No	
33.* Medication and narcotics cabinet locked  <i>Standards:</i> <b>MM.03.01.01, 59A-3.081 .3, CMS 482.23.(c), CMS 482.25.(a), CMS 482.25.(b)</b>	Yes   No	
34.* Medications stored under proper conditions (temperature, light, per manufacturer's instructions)  <i>Standards:</i> <b>MM.03.01.01, 59A-3.2085 .2</b>	Yes   No	
35. SALAD (sound-alike-look-alike drugs) & HAM (high alert medications) properly stored and labeled  <i>Standards:</i> <b>MM.01.01.03, CMS 482.26.(b)</b>	Yes   No   NA	
36.* Medication labeled and dated  <i>Standards:</i> <b>MM.03.01.01, MM.05.01.09, 59A-3.2085 .2</b>	Yes   No	
37.* No expired medications  <i>Standards:</i> <b>MM.03.01.01, CMS 482.25.(b)</b>	Yes   No	
38. Sample medications records complete and accurate  <i>Standards:</i> <b>MM.05.01.11, CMS 482.25.(a)</b>	Yes   No   NA	
39.* Refrigerators separately labeled (Patient Food/Medications/Staff Food)  <i>Standards:</i> <b>MM.03.01.01, PC.02.02.03, CMS 482.25.(b)</b>	Yes   No	

40. Refrigerators have thermometers inside  <i>Standards:</i> <b>MM.03.01.01, PC.02.02.03, 59A-3.2085 .1, 59A-3.2085 .2, CMS 482.25.(a)</b>	Yes   No   NA	
41. Temperature logs current; corrective action documented when out of range  <i>Standards:</i> <b>MM.03.01.01, 59A-3.2085 .2, CMS 482.25.(a)</b>	Yes   No   NA	
42. Eyewash station weekly check performed  <i>Standards:</i> <b>EC.02.02.01, CMS 482.41.(a), CMS 482.41.(b)</b>	Yes   No   NA	
<b>Interior Safety - Emergency Cart</b>	<b>Answer</b>	<b>Comments</b>
43. Emergency medications secured, but readily accessible in patient care areas  <i>Standards:</i> <b>MM.03.01.01, MM.03.01.03, 59A-3.081 .3, CMS 482.23.(c), CMS 482.25.(a), CMS 482.25.(b)</b>	Yes   No   NA	
44. Open electrode packages dated  <i>Standards:</i> <b>IC.02.02.01, CMS 482.42.(a)</b>	Yes   No   NA	
45. Airways protected  <i>Standards:</i> <b>IC.02.02.01, CMS 482.42.(a)</b>	Yes   No   NA	
46. Defibrillator pack not expired  <i>Standards:</i> <b>PC.02.01.11</b>	Yes   No   NA	
<b>Interior Safety - Secure Areas</b>	<b>Answer</b>	<b>Comments</b>
47.* Access controlled to areas that are security sensitive (medication area, needle storage, hot lab area, etc.)  <i>Standards:</i> <b>EC.02.01.01, CMS 482.13.(c)</b>	Yes   No	
<b>Interior Safety - General</b>	<b>Answer</b>	<b>Comments</b>
48. No wall or closet storage within 18" of ceiling in sprinkled and non-sprinkled areas  <i>Standards:</i> <b>LS.02.01.35, CMS 482.41.(b)</b>	Yes   No   NA	
49. Step stools or ladders available for reaching high places  <i>Standards:</i> <b>EC.02.01.01</b>	Yes   No   NA	
50. Compressed gas cylinders are adequately secured - chained and capped/thumb screw tightened  <i>Standards:</i> <b>EC.02.01.01, EC.02.05.09, EC.02.06.01, CMS 482.41.(a)</b>	Yes   No   NA	
51. Lead aprons are stored properly - NOT folded  <i>Standards:</i> <b>EC.02.02.01, CMS 482.26.(b)</b>	Yes   No   NA	
<b>Fire Safety - Extinguishers</b>	<b>Answer</b>	<b>Comments</b>
52.* Fire extinguisher gauges and inspection tag visible  <i>Standards:</i> <b>EC.02.03.05, 59A-3.303.4, CMS 482.41.(d)</b>	Yes   No	

53.* Extinguishers full (arrow in green on gauge)  <i>Standards:</i> <b>EC.02.03.05, 59A-3.303.4, CMS 482.41.(d)</b>	Yes   No	
54.* Extinguishers free of obstructions  <i>Standards:</i> <b>LS.02.01.35, CMS 482.41.(b)</b>	Yes   No	
55.* Extinguishers free of damage/leakage/pin intact  <i>Standards:</i> <b>EC.02.03.05, 59A-3.303.4, CMS 482.41.(d)</b>	Yes   No	
56.* How many extinguishers had current annual inspection tags? (maintenance documented within 12 months) Record # of extinguishers with current tags & # of extinguishers without current tags  <i>Standards:</i> <b>EC.02.03.05, 59A-3.303.4, CMS 482.41.(d)</b>	___ Yes   ___ No   ___ NA	
57.* Fire extinguishers dated and initialed monthly  <i>Standards:</i> <b>EC.02.03.05, 59A-3.303.4, CMS 482.41.(d)</b>	Yes   No	
<b>Fire Safety - Alarms</b>	<b>Answer</b>	<b>Comments</b>
58. Pull stations free of obstructions  <i>Standards:</i> <b>LS.02.01.34, CMS 482.41.(b)</b>	Yes   No   NA	
59. Fire alarm bells audible  <i>Standards:</i> <b>LS.02.01.34, CMS 482.41.(b)</b>	Yes   No   NA	
60. Fire strobe lights function  <i>Standards:</i> <b>LS.02.01.34, CMS 482.41.(b)</b>	Yes   No   NA	
61.* Patient bathrooms emergency bells working  <i>Standards:</i> <b>EC.02.01.01, EC.02.06.01, CMS 482.13.(c), CMS 482.41.(a)</b>	Yes   No	
<b>Fire Safety - Staff Interview</b>	<b>Answer</b>	<b>Comments</b>
62.* Associates know extinguisher location  <i>Standards:</i> <b>EC.03.01.01, 59A-3.303.4, CMS 482.41.(b)</b>	Yes   No	
63. Associates know pull stations location  <i>Standards:</i> <b>EC.03.01.01, CMS 482.41.(b)</b>	Yes   No   NA	
64.* Associates know extinguisher operation  <i>Standards:</i> <b>EC.03.01.01, 59A-3.303.4, CMS 482.41.(b)</b>	Yes   No	
65.* Associates know extinguisher types  <i>Standards:</i> <b>EC.03.01.01, 59A-3.303.4, CMS 482.41.(b)</b>	Yes   No	
66.* Associates know evacuation procedures  <i>Standards:</i> <b>EC.03.01.01, CMS 482.41.(b)</b>	Yes   No	

<b>Hazardous Materials &amp; Waste</b>	<b>Answer</b>	<b>Comments</b>
67.* SDS available for each chemical  <i>Standards:</i> <b>EC.02.02.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
68.* SDS available to all associates  <i>Standards:</i> <b>EC.02.02.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
69.* Associates demonstrate how to look up an SDS  <i>Standards:</i> <b>EC.02.02.01, EC.03.01.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
70.* Associates describe what info is contained on an SDS  <i>Standards:</i> <b>EC.02.02.01, EC.03.01.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
71.* Chemical inventory documented  <i>Standards:</i> <b>EC.02.02.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
72.* Chemical inventory updated in the last 12 months  <i>Standards:</i> <b>EC.02.02.01, CMS 482.26.(b), CMS 482.41.(a)</b>	Yes   No	
73.* Hazardous waste manifest reconciled  <i>Standards:</i> <b>EC.02.02.01, CMS 482.41.(a)</b>	Yes   No	
<b>Hazard Communication - Labels</b>	<b>Answer</b>	<b>Comments</b>
74.* Hazardous chemical properly labeled  <i>Standards:</i> <b>EC.02.02.01, CMS 482.41.(a)</b>	Yes   No	
75.* Hazardous chemical label legible  <i>Standards:</i> <b>EC.02.02.01, CMS 482.41.(a)</b>	Yes   No	
76.* Appropriate safety warnings given for hazardous chemical  <i>Standards:</i> <b>EC.02.02.01, CMS 482.41.(a)</b>	Yes   No	
<b>Hazard Communication - Training</b>	<b>Answer</b>	<b>Comments</b>
77.* Associates received annual safety inservice  <i>Standards:</i> <b>HR.01.05.03</b>	Yes   No	
78.* Safety training provided to newly assigned personnel  <i>Standards:</i> <b>HR.01.04.01</b>	Yes   No	
79.* Departmental training documented  <i>Standards:</i> <b>HR.01.04.01</b>	Yes   No	
80. Safety training documented for contracted staff  <i>Standards:</i> <b>HR.01.04.01</b>	Yes   No   NA	

81. New associates trained within 30 days of hire  <i>Standards:</i> <b>HR.01.04.01</b>	Yes   No   NA	
82.* Associates wearing ID badges in plain view  <i>Standards:</i> <b>EC.02.01.01, CMS 482.13.(c)</b>	Yes   No	
83.* Emergency Operations Plan available onsite to staff  <i>Standards:</i> <b>EM.02.01.01, EM.02.02.07, 59A-3.078 .1, 59A-3.078 .2, CMS 482.41.(a)</b>	Yes   No	
<b>Hazard Communication - Protective Clothing</b>	<b>Answer</b>	<b>Comments</b>
84.* Protective clothing available (goggles, gloves, etc.)  <i>Standards:</i> <b>IC.02.01.01, CMS 482.42.(a)</b>	Yes   No	
85.* Associates know location of protective clothing  <i>Standards:</i> <b>IC.02.01.01, CMS 482.42.(a)</b>	Yes   No	
86.* PPE used appropriately  <i>Standards:</i> <b>IC.02.01.01, CMS 482.42.(a)</b>	Yes   No	
<b>Exterior Safety - Lights</b>	<b>Answer</b>	<b>Comments</b>
87.* Exterior building lights working  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No	
88.* Parking lot lights working  <i>Standards:</i> <b>EC.02.06.01, CMS 482.41.(a)</b>	Yes   No	
<b>Exterior Safety - Exits</b>	<b>Answer</b>	<b>Comments</b>
89.* Exit door free of external obstacles  <i>Standards:</i> <b>EC.02.03.01, LS.02.01.20, CMS 482.41.(b)</b>	Yes   No	
<b>Exterior Safety - Parking Areas</b>	<b>Answer</b>	<b>Comments</b>
90.* Parking areas free of pot holes or other tripping hazards  <i>Standards:</i> <b>EC.02.01.01, CMS 482.41.(a)</b>	Yes   No	
<b>Medical Equipment</b>	<b>Answer</b>	<b>Comments</b>
91. Inspection tags current for medical equipment in use or used in this area  <i>Standards:</i> <b>EC.02.04.03, 59A-3.276 .1, CMS 482.41.(d)</b>	Yes   No   NA	
92. Three prong plugs used for medical equipment  <i>Standards:</i> <b>EC.02.04.03, 59A-3.276 .1, CMS 482.41.(d)</b>	Yes   No   NA	
93. Medical equipment stored properly  <i>Standards:</i> <b>EC.02.04.03, EC.02.06.01, IC.01.04.01, IC.02.02.01, 59A-3.276 .1, CMS 482.41.(d)</b>	Yes   No   NA	

<p>94. Associates describe training requirements for equipment</p> <p><i>Standards:</i> <b>HR.01.05.03</b></p>	<p>Yes   No   NA</p>	
<p>95. Hydrocollator cleaned per manufacturer (2x month)</p> <p><i>Standards:</i> <b>IC.02.01.01, CMS 482.13.(c), CMS 482.42.(a)</b></p>	<p>Yes   No   NA</p>	